

# CLINICAL PSYCHOLOGIST

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THE BUREAU OF PRISONS IS AN EQUAL OPPORTUNITY EMPLOYER

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## COMPETITIVE CAREER VACANCY

(OPEN UNTIL FURTHER NOTICE)

Opportunities in the Federal  
Government Announcement No.  
180A, GS-11/12/13  
(Revised: January 1998)

Submit forms to:  
Federal Bureau of Prisons  
Examining Section  
10010 Junction Drive  
Suite 116 South  
Annapolis Junction, MD 20701

SELECTION WILL BE MADE WITHOUT DISCRIMINATION FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, NATIONAL ORIGIN, AGE, SEX, PHYSICAL DISABILITY, MARITAL STATUS, SEXUAL ORIENTATION OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

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**NOTE:** Under certain circumstances, psychiatric or psychological examinations of offenders must be conducted by a licensed psychiatrist or psychologist, therefore, YOU MUST BE A LICENSED OR CERTIFIED PSYCHOLOGIST OR BE A LICENSE OR CERTIFICATION ELIGIBLE TO APPLY FOR THIS POSITION.

### Duties

Clinical Psychologists work closely with inmates in Federal prisons. As members

of an interdisciplinary health-care team, they participate in administering a wide variety of psychological assessment techniques (intellectual, personality, aptitude, vocational and educational), interpret results, and prepare comprehensive reports. They are also involved in the development and organization of individual and group therapy and other rehabilitative programs for the treatment of prisoners with many kinds of problems.

### **Where the Jobs Are**

Vacancies may exist in the correctional institutions shown on the Geographical Availability List that is included in the application package.

### **Qualifications Required**

In order to qualify for consideration for GS-11, you must show that you have satisfactorily completed, in an accredited school, all requirements for a PhD or equivalent degree directly related to full professional work in clinical psychology. For GS-12 and above, you must have one year of appropriate professional experience which is comparable in difficulty and responsibility to the next lower grade. Pertinent UNPAID OR VOLUNTEER work will be credited on the same basis as paid employment.

### **Basis of Rating**

You will be rated on a scale of 70-100 on the knowledge of treatment methods relevant to a correctional setting, level of professional job-related experience, knowledge of psychological assessment and report writing, and knowledge of program administration. Ratings will be based upon statements in your application and upon any evidence which may be secured by the Bureau of Prisons with respect to pertinent graduate education and/or professional psychology work experience.

### **Length of Eligibility**

Once you are rated eligible, you will be placed on the list of eligibles for one year. You may extend your eligibility by submitting up-to-date information on your qualifications at intervals of not less than 10 months nor more than 12 months. (If the information will qualify you for a higher grade, you do not need to wait until the end of the 10th month to submit your up-to-date information).

### **Citizenship**

Must be a U.S. Citizen.

### **Age**

At time of appointment, applicants must not have reached their 37th birthday unless they have previously served in a Federal civilian law enforcement position covered by special Civil Service retirement provisions, including early or mandatory retirement. (Submit a copy of Standard Form 50 showing initial appointment to civilian law enforcement position covered by special Civil Service retirement provisions). In special situations, a waiver may be granted up to age 39 at locations where there is a shortage of applicants under 37. The maximum entry age limit has been established under the authority of Public Law 101-509 and the age limit constitutes an exception to normal age discrimination.

prohibitions contained in Section 15 of the Age Discrimination in Employment Act.

### **Employment Interview**

All qualified candidates will be subject to an employee interview prior to final selection. Interviews will be held within the general area (approximately 250 miles, roundtrip) where the applicant resides. All candidates must pay expenses to the interview site and to their first employment location.

### **Physical Examination**

All applicants are subject to satisfactory completion of a physical examination.

### **Security Investigation**

All applicants are subject to satisfactory completion of a full-field security investigation.

### **Training**

All applicants must successfully complete training provided by the Bureau as follows:

200 hours of formal training within the first year of employment; **and**

Successful completion of the Introduction to Correctional Techniques Program is a condition of employment. 120 hours of specialized training at our residential training center located at

Glynco, Georgia within the first 60 days after appointment. The required training includes tests in academics and firearms; **and**

All applicants appointed must also successfully complete physical abilities testing.

### **Benefits**

Low-cost health and life insurance may be obtained through Federal employee programs.

Eligible for retirement at age 50 with 20 years of service or any age with 25 years of service.

A strong internal merit promotion system allows further advancement opportunities.

### **Salary**

Current salary rates included in the application package.

### **How to Apply**

Application packages may be obtained by calling (202) 514-4492 or writing:

**Bureau of Prisons  
Psychology Services  
Attn: Psychology Recruitment  
320 First St NW, Room 969  
Washington, DC 20534**

Submit the following:

- \* OF-612, Optional Application for Federal Employment; or Resume.

- \* Applicant Availability Statement.
- \* An Official Transcript.
- \* DD-214, if applicable.
- \* Form SF-15, Claim for 10-point Veteran Preference and recent letter from the Veteran's Administration (dated within the last 12 months).
- \* If you have been convicted of a felony offense, submit proof of firearms relief that expressly authorizes you to possess a firearm.
- \* If you have been convicted of a misdemeanor crime of domestic violence, submit proof that the conviction has been expunged, or set aside or pardoned.

**Department of Justice (DOJ)**  
**Surplus or Displaced Employees**  
**Requesting Special Selection**  
**Priority Consideration**

If you are currently a Department of Justice employee who has received a Reduction in Force (RIF) separation notice or a Certificate of Expected Separation you may be entitled to special priority selection under the Department of Justice's Agency Career Transition Assistance Program (CTAP). To receive this priority consideration you must:

1. Be a current DOJ career or

career conditional (Tenure Group I or II) competitive service employee who has received a RIF separation notice or a Certificate of Expected Separation (CES) and, the date of RIF separation has not passed and you are still on the rolls of DOJ. You must submit a copy of the RIF separation notice or CES along with your application.

2. Be applying for a position that is at or below the grade level of the position from which you are being separated. The position must not have a greater promotion potential than the position from which you are being separated.

3. Have a current (or last) performance rating of record of at least fully successful or equivalent. This must be submitted with your application package.

4. Be currently employed by DOJ in the same commuting area of the position for which you are requesting priority consideration.

5. File your application by the vacancy announcement closing date and meet all the application criteria and conditions of employment (e.g., submit all required documentation, Age Requirement, Integrity Interview Panel Interview Physical, Vouchering, etc.).

6. Be rated well-qualified for the position. Score must be 86 or above).

**Displaced Employees Requesting  
Special Selection Priority  
Consideration Under the  
Interagency Career Transition  
Assistance Program (ICTAP)**

If you are a displaced Federal employee you may be entitled to receive special priority selection under the ICTAP. To receive this priority consideration you must:

1. Be a displaced Federal employee. You must submit a copy of the appropriate documentation such as a RIF separation notice, a letter from OPM or your agency documenting your priority consideration status with your application package. The following categories of candidates are considered displaced employees.

A. Current or former career or career-conditional (Tenure Group I or II) competitive service employee who:

1. Receive a specific RIF separation notice; or

2. Separated because of a compensable injury, whose compensation has been terminated, and whose former agency certifies that it is unable to place; or

3. Retired with a disability and whose disability annuity has

been or is being terminated; or

4. Upon receipt of a RIF separation notice retired on the effective date of the RIF and submits a Standard Form 50 that indicates "Retirement in lieu of RIF"; or

5. Retired under the discontinued service retirement option; or

6. Was separated because he/she declined a transfer of function or directed reassignment to another commuting area.

**OR**

B. Former Military Reserve or National Guard Technicians who are receiving a special Office of Personnel Management (OPM) disability retirement annuity under Section 8337(h) or 8456 of title 5 United States Code.

2. Be applying for a position at or below the grade level of the position from which you have been separated. The position must not have a greater promotion potential than the position from which you were separated.

3. Have a current (or last)

performance rating of record of at least fully successful or equivalent. This must be submitted with your application package. (This requirement does not apply to candidates who are eligible due to compensable injury or disability retirement.)

4. Occupy or be displaced from a position in the same local commuting area of the position for which you are requesting priority consideration.

5. File your application by the vacancy announcement closing date and meet all the application criteria and conditions of employment (e.g., submit all required documentation, age requirement, Integrity Interview, Panel Interview, Physical, Vouchering, etc.).

6. Be rated well-qualified for the position. (Score must be 86 or above).